

Ref. No: COEB/IQAC/85/2019

Date: 28.10.2019

Notice

All IQAC members are requested to attend the Quarterly IQAC Meeting scheduled for 5th November 2019.

Venue: Board Room

Time: 10:30 AM

Your active participation is crucial for the effective functioning of IQAC. Please make necessary arrangements to attend the meeting.

AGENDA:

- 1) Welcome address by Chairman, IQAC.
- 2) Confirmation of minutes of the meeting of last IQAC meeting dated: 15-8-2019.
- 3) Planning of social activities & implementation.
- 4) Review of Training & Placement activities.
- 5) Scholarship received from different sources.
- 6) Signing of more MoUs with industries & institute.
- 7) Review of departmental vision & mission.
- 8) Consultancy & Innovation.
- 9) Vote of thanks.

Copy to

- 1 All Deans/HODS/Establishment Section
- 2 IQAC cell
- 3 Administrative officer

Principal
PRINCIPAL
College of Engineering Bhubaneswar

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 5-11-2019 at 10.30 AM in the Boardroom to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Members Present:

<u>Sl.No.</u>	<u>Name and Designation</u>	<u>Position in the IQAC</u>
1	Prof.(Dr) Subrat Kumar Mohanty	Chairman
2	Mr. KoustuvMallick (Trustee)	Management Representative
3	Dr. Krishna	Member
4	Dr.Edara Krishna Reddy	Member
5	Dr. M Selvam	Member
6	Dr.JVN Ramesh	Member
7	Dr.NamitaMohapatra	Member
8	Dr.NiranjanNayak	Member
9	Nalini Bihari Mohapatra	Administrative Director
10	Mr. Ajaya Kumar Gamango	Member
11	Ms. Monalisa Bal	Member
12	Er. BhabaniSankar Jena	Alumni
13	Er. DebasishMohapatra	Member
14	NiralTopno	Member
15	Dr.SoumyaDarshanMohanty	Coordinator, IOAC

Agenda of the meeting:

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8. Consultancy & Innovation.
9. Vote of thanks.

The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 15-08-2019 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
<u>1</u>	Confirmation of minutes of the meeting of last IQAC meeting dated: 15-8-2019	The minutes of the previous meeting was approved by the Board.
<u>2</u>	The sports Coordinator presented the plan of activities to be organized for the current academic year like Blood donation, tree plantation and Jala Chatra program etc.,	Five such programmes were organised.
<u>3</u>	Placement coordinator proposed to conduct training classes on communication skills and aptitude for B.Tech III year students. It is resolved to conduct placement pre-assessment tests for final year students.	Implemented
<u>4</u>	The Scholarship committee has been reconstituted for taking care of the different category of student.	Implemented
<u>5</u>	Chairman with a discussion to IQAC co-ordinator, Dean R&D has taken the charge of the creation of more MoUs with industries & Institute.	Step Initiated
<u>6</u>	Chairman discussed to enhance Consultancy and Innovation activities in order to generate revenue as well as to improve resource sharing	Step Initiated

and expertise.

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

Coordinator (IQAC)
COEB
COORDINATOR
COEB IQAC, BBSR

Principal
COEB
PRINCIPAL
College of Engineering Bhubaneswar